**INVITATION FOR THE TENDER FOR THE PURCHASE OF ECO BINS AND DECORATIVE TREES**

***INVITATION TO SUBMIT A PRICE OFFER
RSSAPW – 2022/02/03***

The Right Side Human Rights Defender NGO, with the financial support of the Urgent Action Fund for Women’s Human Rights, invites relevant and competent organizations to submit price offers, including taxes, for the supply of eco bins and decorative trees within the framework of the "LGBTQI People for a Favorable Climate" project.

**TERMS OF THE COMPETITION**

The bids must be submitted in the required forms, in Armenian or English, sealed by the company, accompanied by a copy of the State Registration Certificate with its insert.

**PRICES**

The prices must be submitted in AMD. The prices must be fixed, and are not subject to change throughout the term of the Contract.

**PAYMENTS**

The Payment will be made within 10 working days after the invoice and goods delivery-acceptance act are signed. The Payment will be made in AMD by bank transfer.

**CONTRACT GRANTING CRITERIA**

The evaluation of the submitted proposals will be carried out on the basis of the offered price and the quality of the product. Prior to concluding the Contract, the Buyer may visit prospective suppliers or request other facts to test their ability to successfully execute the order. In addition, the Buyer may visit prospective suppliers to verify their compliance with the tender requirements set out in this Invitation, in particular the criteria for inadmissibility or grounds for rejection. Additional documentation may also be required from the supplier to verify that their capabilities meet the requirements.

The examination of the proposals will take place on March 16, 2022, at 13:00 in the Right Side Human Rights Defender NGO. The selection will be made in accordance with the policies and procedures of the Right Side Human Rights Defender NGO. Within 5 working days from the date of the decision, the Right Side Human Rights Defender NGO will contact the winning legal entity with a proposal to sign a contract.

The bids that do not meet the requirements of this invitation will not be submitted to the selection committee for consideration.

**The signed and sealed price offers should be submitted to the following E-mail: rightsidengo@gmail.com, by mentioning RSSAPW-2022/02/03 in the subject field until 15.03.2022, 23:59 PM Yerevan time.**

**It is necessary to fill in the missing fields in AMD in the price offer. Incomplete bids, the ones that do not meet the required conditions or are submitted late will be rejected.**

**PRICE OFFER**

**RSSAPW–2022/02/03**

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| --- | --- |
| **Name of legal entity** |  |
| **Name, surname, position of the submitting person** |  |
| **Legal address** |  |
| **VAT number** |  |
| **Company name** |  |
| **Supplier address**  |  |
| **E-mail**  |  |
| **Telephone number** |  |

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| --- | --- | --- | --- | --- | --- | --- |
| **NAME OF UNIT** | **PRODUCT TYPE / DESCRIPTION** | **UNIT NUMBER**  | **UNIT PRICE WITHOUT VAT** | **UNIT PRICE WITH VAT** | **TOTAL** | **NOTES** |
| **Eco bins** |  | **25** |  |  |  |  |
| **Decorative trees** |  | **200** |  |  |  |  |

|  |  |
| --- | --- |
| Name, Surname  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Position | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Signature  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Month, Date, Year | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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